**A red circle with white text and two lions

AI-generated content may be incorrect.**

**BASKETBALL ENGLAND**

**COMMITTEE MEETING MINUTES TEMPLATE**

**Club name:**

**Meeting location:**

**Date & Time:**

**Agenda:**

* Welcome:
* Attendance & apologises:
* Review of previous minutes:

Approved by:

Seconded by:

* Agenda (Standard items to include: Financial Report, Membership numbers, Coaches and Officials, Accidents and incidents, Junior Basketball, Grants and Funding, Facility Update and Club Operations Report)

|  |  |  |
| --- | --- | --- |
| **Item** | **Discussion items** | **Status & actions** |
| 1 | Agenda Item:  E.g: 2025 Membership Options, Club T shirt order, Awards Night Update |  |
| 2 | Agenda Item |  |
| 3 | Agenda Item |  |
| 4 | Agenda Item |  |
| 5 | Agenda Item |  |
| 6 | Agenda Item |  |

* Date of next meeting:
* Any other business (AOB):