



## AFR Meeting Minutes 12<sup>th</sup> June 2024

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### **Attendees:**

Chris Walsh (CW), AFR Chair

Russell Bell (RB), BE Chair

Victoria Jones (VJ)

### **Apologies:**

Stewart Kellett (SK)

Graham Biggs (GB)

### **Item 1 – Declarations of Conflict of interest**

It was agreed to deal with declarations of interest as they arise with specific agenda items.

### **Item 2- Minutes from Previous Meeting (19<sup>th</sup> April 2024)**

The minutes from the meeting on 19<sup>th</sup> April 2024 were approved.

### **Item 3- AFR Action Tracker**

The group ran through the action tracker and discussed outstanding actions.

### **Item 4- Risk Register**

The group reviewed the risk register and agreed the risks were more appropriately rated following a revision of inherent and residual risk ratings by VJ.

### **Item 5- Scenario Planning**

The AFR discussed 3 scenarios outlined by VJ which reflected a possible 10%, 20% and 30% reduction in membership income accordingly, with corresponding efficiencies for each scenario.

**Action- VJ to circulate an email to SU and CW about engaging the regions with regards to local league expressions of interest during July and August.**

The group agreed that once this exercise had taken place in coming weeks, the forecasts can be recalculated and the People Committee can have some clarity around when recruitment for vacant posts can take place.

CW highlighted the importance of the Regional Grants and the governance and accountability of the Regions to ensure this money is being spend efficiently and with BE detailed oversight and approval.

**Action- VJ to liaise with SU and MD in relation to the governance of the grant rebate process to ensure the money is being spent effectively and accounted for.**

**Item 6- AOB**

VJ highlighted the membership pack procurement which was approved as part of the membership review. The group agreed this should go to the full board for sign off/ approval.

END OF MEETING