

# BOARD BASKETBALL ENGLAND



## BOARD MEETING MINUTES

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**Date:** 6<sup>th</sup> September 2024 @ 10:15am

**Location:** Sport and Recreation Alliance, London

**Present:**

Paul Blanchard (PB)  
Born Barikor (BB)  
Russell Bell  
Chris Walsh (CW)  
Mat Newby (MNY)  
Sadie Mason (SM)  
Joel Baynes (JB)  
Brandie Deignan (BD) – left at item no. 10  
Paul Mundy-Castle (PMC)

**Executives:**

Stewart Kellett (SK)  
Victoria Jones (VJ)  
Marc Dring (MD) – joined at item no. 5  
Anthony Jepson (AJ) – joined at item no. 7

**Apologies:**

Graham Biggs (GB)  
Egemen Onen (EO)

**Note Taker:** Karen Bailey (KB)

**Item No. 1 – Apologies for Absence**

EO and GB sent apologies.

**Item No. 2- Declaration of Conflicts of Interest**

There were no conflicts of interest that had not been previously disclosed.

**Item No. 3 – Minutes & Action Tracker**

The Board approved the minutes from the BE Board meetings held 19th June 2024.

The meeting acknowledged the actions contained in the Action Tracker document, noting their thanks to the team for the delivery of the Safeguarding and Welfare Officer online courses. It was advised that the safeguarding course has been

#### **Item No. 4 Update from Paul Blanchard**

PB provided an overview and reflection on the first 100 days in post as Chair, following key activities including stakeholder engagement, recruitment, and relationship building. Challenges facing the team in relation to the Portal were acknowledged, along with the efforts to service membership.

An update on the collaboration from a commercial basis was provided, noting that both organizations will be more aligned moving forward.

#### **Item No. 5 Season Start Update & Future Procurement for Digital Services**

MD joined the call.

An overview of the Season Start was provided, acknowledging guidance and professionalism throughout the process. Sign-up statistics were noted as comparable to the previous year, showing a positive trajectory. Enhancements to the coding will take place in the coming days, and technical cover agreements have been implemented.

The importance of Regional Chairs' involvement in the testing process was raised, with a report to be circulated.

Concerns were noted about the platform issues, and it was agreed to maintain a good relationship with the provider for ongoing improvements.

#### **Procurement for Digital Services**

An overview of the procurement for digital services was provided, outlining key considerations for complex needs and the lack of in-house expertise. A digital procurement panel is to be developed.

#### **Item No. 6 CEO Update**

An overview of the CEO update was provided, requesting the Board to note progress on key items, including financial risks and a performance dashboard for oversight.

Staff capacity and recruitment were prioritised, with plans for key roles being released.

#### **Item No. 7 Draft Annual Report**

Discussion on the draft Annual Report included suggestions for recognition of member services and the need for an 'easy read' version to be developed.

#### **Item No. 8 Domestic Abuse Policy & Safeguarding Update**

An overview of the Domestic Abuse policy was provided, with approval from the Board noted. A short safeguarding report was shared.

#### **Item No. 9 Sub Committee Updates**

Updates from various committees were provided, highlighting ongoing recruitment

and the need for additional support.

**Item No. 10 Notes and actions from Advisory Groups**

Review of advisory group minutes occurred, with a suggestion for a discussion template to set objectives.

**Item No. 11 Any Other Business**

An update on the inclusion of the Transgender Policy was requested, with follow-up discussions planned.

As the meeting concluded, thanks were extended to key members for their support and expertise during their tenure.

**Item No. 12 Date of Next Meeting**

29<sup>th</sup> & 30<sup>th</sup> October 2024

**END OF MEETING AT 13:06**